



Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS
1099 Manila

MEMORANDUM

To : ALL DISTRICT COLLECTORS
ALL DEPUTY COLLECTORS FOR OPERATIONS
ALL CHIEFS, LAW DIVISION
ALL OTHERS CONCERNED

From : REY LEONARDO B. GUERRERO
Commissioner JUN 04 2019

Subject : ONE (1) DAY UNTAGGING OF ABANDONED CARGOES NOT
YET COVERED BY DECREE OF ABANDONMENT

Date : 04 June 2019

Goods tagged abandoned in the E2M system but not yet covered by a Decree of Abandonment shall be untagged at no cost ⁽¹⁾ and within one (1) day from submission of the complete requirements, to wit:

1. Notarized request with explanation and undertaking from the importer/consignee addressed to the Deputy Collector for Operations, stating valid reason/s as provided under Section 3 of CMO No. 24-2015, with stamp "Not Subject of Hold/Alert Order" from the Office of the District Collector;

If the request is made through a representative, the following shall be required:

A. Authorization:

- I. If Corporation: Secretary Certificate and a copy of General Information Sheet
- II. If Sole Proprietorship: Special Power of Attorney and a copy of DTI Certificate of Registration

- B. Valid identification document of the consignee/Corporate Secretary and authorized representative.

2. Bill of Lading duly indorsed by the shipping lines;
3. Certification by the Law Division that subject shipment is not subject of seizure or abandonment.

Issuance of certification or clearances shall be done in an expeditious manner keeping in mind that the entire process from the submission of complete documents until untagging shall be undertaken within one (1) day.

For immediate and strict compliance.

¹ except for documentary stamp